

## 1-1 Singing Lessons Terms & Conditions

### Vocal Coach Emma Sackett

The following information relates to both in-person and online 1-1 lessons:

#### 1-1 lessons (1 student)

30 minutes	£17
45 minutes	£25
60 minutes	£30

#### 2-1 lessons (2 students)

45 minutes	£30
60 minutes	£38

#### Booking Lessons

Lessons can be booked via, phone, text, email or in person. You will receive a confirmation text/email from your VocaDemy Coach at least 48hours before your lesson.

#### Payments

Paid IN-FULL each month preferably via BACS Transfer. Account details as well as your first invoice will be sent to you by your Coach prior to your first lesson following your taster. TnCs regarding monthly payments:

- Invoice will be sent on 25th of each month for ALL lessons the month following
- Payment to be made IN FULL before first lesson of each month
- Coaches will confirm any time-off in advance and reduce invoice fees as appropriate

#### Cancellation Policy

Cancellation at less than 24hrs will result in the full lesson fee being charged. Cancellations with more than 24hrs notice are logged within a rolling 3 month period. Cancellation fees are as follows:

2 Cancellations more than 24hrs	No charge
3/4 Cancellations more than 24hrs	Half lesson fee charged
5+ Cancellations more than 24hrs	Full lesson fee charged

#### Sickness

Sickness cancellations at less than 24 hours notice are logged within a rolling 3 month period. Cancellation fees are as follows:

2 Cancellations less than 24hrs	No charge
3/4 Cancellations less than 24hrs	Half lesson fee charged
5+ Cancellations less than 24hrs	Full lesson fee charged

#### "No Show"

If you have a lesson booked and confirmed and do not cancel **and** do not attend the lesson, this will result in the full lesson fee being charged.

#### Holding Regular Lesson Slot

If a student has a regular lesson slot but won't be attending for a number of lessons in succession the fees to hold the lesson slot are as follows:

1st month	No charge
2nd month	Half lesson fee charged
3rd month onwards	Full lesson fee charged

### **Bulk Lessons & Gift Vouchers**

Pre-paid lessons and gift vouchers must be used within 6 months of purchase date

### **Covid-19 Safety Procedures**

Whilst the UK is part of the ongoing Covid-19 pandemic we are following strict safety procedures for in-person lessons. Your Coach will email you to confirm details.

### **School Holidays**

Whether lessons run during Bank Holidays, Half Terms and Summer Holidays is at your Coaches discretion, please seek confirmation from your Coach.

### **Student Equipment**

Students are expected to bring any current sheet music, lyrics, chords, tab etc to lesson as well as a notebook/phone for revision notes.

### **DBS Check**

All VocaDemy Coaches hold current enhanced DBS Checks.

Please feel free to contact either your Coach or VocaDemy (at [info@vocademy.co.uk](mailto:info@vocademy.co.uk)) if you would like to see a copy of any Coaches DBS Certificate.

### **Contact Details**

Vocal Coach Emma Sackett: 07930 871898 / [emmasackett@vocademy.co.uk](mailto:emmasackett@vocademy.co.uk)

Admin: 0845 5191 765 / [info@vocademy.co.uk](mailto:info@vocademy.co.uk)

Website: [www.vocademy.co.uk](http://www.vocademy.co.uk)

Please don't hesitate to contact us with any questions regarding lessons. Looking forward to working with you!!

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

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